

CIRCULAR

F.No. 31011/1/2009-SO(ST)

Government of India
Ministry of Finance
Department of Revenue
State Taxes Section

New Delhi, dated 12th January , 2010

Subject: Internship Programme of the Department of Revenue.

In partial modification of the guidelines on the above subject dated 01.09.2009, the revised guidelines for the Internship Programme of Department of Revenue are issued as under:-

Department of Revenue has mandate to carry out tax reforms in the country. The Department is actively pursuing the work related to the introduction of Goods and Services Tax in the country. The proposed Goods and Services tax is expected to subsume large number of Central taxes like Central Excise Duty, Service Tax, Counter Veiling duty etc. and the State Taxes and levies like VAT/ Sales tax, Entry tax and Entertainment tax etc.

In view of preparatory work associated with the introduction of Goods and Services Tax, a need for internship programme in the Department has been felt so that the officers of the Department particularly in the State Taxes Division are able to interact with young scholars with brilliant academic backgrounds from the reputed academic institutions. The programme is expected to enable the Department to critically analyze various aspects of the Goods and Services tax on the basis of refreshing ideas from the field of academics and a simultaneously expected to help the interns to familiarize themselves with the process of development of this important tax reform at the national level.

The salient features of this programme are given below:

- i. The internship programme of Department of Revenue would neither be a job nor any such assurance for the job in the Department of Revenue.
- ii. The candidates possessing first class graduate degree or pursuing post graduation or having high second class post graduation degree or pursuing research courses in Economics/Finance/Management at National schools of Economics/Central universities/recognized institutions working in the area of public finance, economics management etc. will be eligible to apply for this internship programme. Students pursuing 5 years integrated course in law from National Law Schools at Bangalore, Bhopal, Hyderabad and Kolkata, students pursuing undergraduate/graduate courses in any of the IITs and students who have cleared PE II stage of CA course will also be eligible for the programme.

- iii. The duration of the internship will be maximum 6 months at different point of times during the year.
- iv. A token remuneration of Rs. 5000/- per month per intern would be payable at the end of internship.
- v. The interns would be provided necessary logistic support like office space and computer facility etc. by the Department.
- vi. The interns would be attached with the D.S./Director in the State Taxes Division of the Department.
- vii. The interns will be required to present a report/paper at the end of their internship to the State Taxes Division.
- viii. Certificate will be issued to the interns at the end of their internship.
- ix. The candidates interested in applying for the internship programme will be required to submit applications in the proforma attached.
- x. Willing and eligible candidates may send their applications by email to the undersigned at arvindkumar@nic.in, in the enclosed proforma alongwith their CV atleast 15 days before they intend to join the Programme.
- xi. All the applications will be scrutinized by a Selection Committee and actual offer will be sent to the selected candidates subject to the availability of the slot and approval of the Competent Authority.

(Arvind Kumar)
Under Secretary (State Taxes)
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Copy to:

1. Joint Secretary (Revenue)/ Director(Coord)/Director(HQ)/Director (ST)
2. Director, NC (Officer-in-charge Computerization) for making available the revised guidelines on the Website of DoR.
3. Copy to IFU-III for information.

**APPLICATION FORM FOR INTERNSHIP PROGRAMME OF
THE DEPARTMENT OF REVENUE, MINISTRY OF FINANCE, GOVERNMENT OF INDIA**

1. Full Name (Mrs. /Ms/Mr.):

2. Date of Birth :

3. Full Postal Address for communication (including e-mail address):

4. Telephone No.

(Latest Passport
Size
Photograph of
the applicant)

5. Educational Qualifications: -

Exam	University/Institute	Year of Passing	% of Marks	Subjects (Arts/Commerce/Science/Tech etc.)

6. Additional Qualifications (CA/ICWA/Computers etc):

7. Subjects of Specialization/Interest.

8. Extra Curricular Activities:

9. Projects Undertaken:

10. Project Preferences:

11. (For Research Students only)

Brief description of the subject/purpose of the current research

I certify that the above information furnished by me is true to the best of my knowledge and belief.

Place:

Signature:

Date:

Name:

Authentication of particulars furnished above by the Institute/University

This is to certify that the information furnished by Mrs. /Ms/
Mr..... in the form of application above is correct to
the best of our knowledge.

Recommendations, if any.

(Signature & Seal of Authorized Official)

Name & full address of the sponsoring institution:

Phone number of sponsoring institution: